Manage Emergency Arrangements
in One Simple Package

OCTAVE

Optimise the benefits from emergency planning

Automatically plan, assess and report emergency exercises

Built-in training administration and competence framework

Effortlessly track performance of individuals, resources, procedures

Demonstrate compliance across whole organisation

Octo
Competence
Tracking
And
Verification
of
Emergency
Exercises
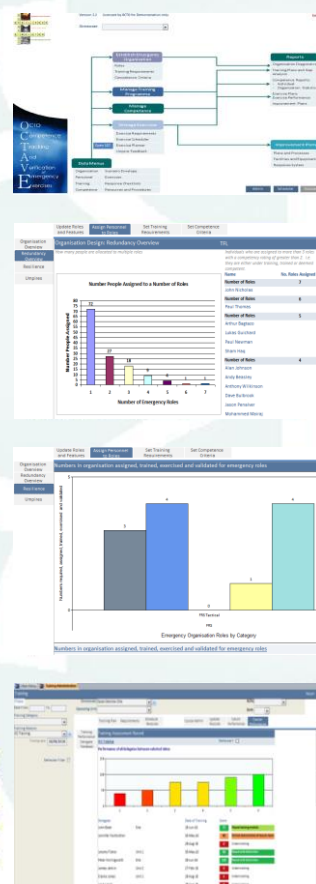
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About

OCTAVE

Manage Emergency Arrangements in One Simple Package

Optimise the benefits from emergency planning

In every organisation, the work of planning and delivering emergency arrangements can be time consuming and costly. Making the best use of management time, capitalising on lessons learned, and demonstrating to regulators the planning and depth of your training and exercising can be a headache.

Automatically plan, assess and report emergency exercises

The OCTAVE database allows you, probably for the first time, to co-ordinate and control the wide variety of records on individuals, scenarios and indeed the entire exercise planning regime. You can plan attendance of key personnel at exercises, ensure consistency of opportunity and allocate specific training scenarios to specific individuals.

Built-in training administration and competence framework

OCTAVE allows management to monitor the entire exercise and training regime. Graphs and reports can be used in presentations to demonstrate the implementation of training and exercise plans and the capability and competence of people, resources and procedures.

Effortlessly track performance of individuals, resources, procedures

OCTAVE is unique in its flexibility. It is designed by emergency managers who understand the needs of management, trainers and operators. The database is easy to maintain. It can reduce costs and save considerable management time.

Establish Organisation

Define your emergency organisation:

- Define requirements for all emergency roles
- Assign individual personnel to roles
- Report the state of preparedness of your emergency organisation

Manage Training Programme

Manage training requirements and administer training plans:

- Schedule and administer training modules
- Predict and budget future training requirements
- Track individual and departmental needs

Manage Competence Profiles

Establish a competence framework:

- Formulate competence criteria for each emergency role
- Deliver a sound and auditable competence framework
- Monitor, review and revise standards

Manage Exercise Regime

Co-ordinates all exercise records: exercises; organisation; people; resources; procedures; scenarios:

- Schedule emergency exercises
- Organise exercise planning meetings
- Exemption reporting for personnel, procedures, resources and scenarios
- Plan an exercise in detail
- Comprehensive exercise reporting

Resources & Procedures

Maintain accurate and auditable records of resources and procedures:

- Define key resources and procedures
- Define performance standards
- Build into exercise regime and track performance
- Defines and manages improvement plans arising out of exercise performance

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Demonstrate compliance across whole organisation

An important element of delivering a complex emergency management system is the ability to demonstrate its effectiveness to a regulator. Although records are generally available, they are frequently found in diverse systems and require considerable cost in time and effort to collate when the 'inspector calls'.

OCTAVE is a free-standing software application that runs on all current Microsoft platforms.